Summary, Actions and agreements from NDC meeting 12 January 2022

List of participants
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Following the re-organisation of the NDC, David Marshall has stepped down from it.

Summary
 - presentation on NST Annual Report
        Claire made a brief presentation. The focus this year has been on:
   -   4.2RC merge in June and subsequent validation activities
   -   4.0.# releases with amendments mainly to sea-ice
   -   Transition to gitlab
   -   Work on halos and tiling
   -   a neater coding of the vertical coordinates which uses less memory (qco code)
   -   A new branch with both RK3 and leap-frog time-stepping schemes

 - 2022 NST work-plan
   -   The first 3 months of the year will focus on completing the transition to gitlab; validation & release of v4.2; tidying up of halos
   -   A proposal to encourage WGLs to propose items for the NST work-plan was agreed
   -   A proposal for WGLs to discuss summaries of their strategies with the NST was agreed
   -   Each NEMO officer summarised the items proposed by their institute for next FY
   -   Each WGL has an action to review proposed items relevant to their WG for consistency with their strategy and to propose new actions that are top priority for their strategy

 - Development Strategy 2023-2027
        Highlights of top-level feedback from the SAC were outlined
        A revised timetable for completion was agreed
        The objectives and sessions of the Strategy workshop were discussed
        Workshop provisional dates: 7-10 June and/or 13-17 June

list of decisions
- agree on the proposal for definition of workplan in 2022. We will need to see how well this works. Teams that already have strong links with the NST and a well-developed action list (e.g. HPC team) do not need to propose additional tasks.
- agree on proposal for WGLs presentations to NST meetings.
- agree on the time-table for the revision of the NDS chapters
- agree on the first 2 weeks of June for the Strategy workshop (6 June is a public holiday in France)

pending questions
 - format of the workshop for revising the second draft of NDS : lots of comments in the chat were in favour for a online meeting in June.

List of actions
 - NDCPT to propose how to discuss the question of contributions from non-ST members during the NDS workshop.

- NDCPT to propose an order for the presentation of chapters to NST [depending on the state of the proposed chapter]
- CL to organise the invitation of chapter leads to NST meetings.
- NST to discuss and clarify the distribution of NEMO examples on GitHub vs GitLab
- WGLs to comment on items proposed by the NST for the workplan by 11 Feb.
- Some WGLs to propose additional items for the workplan in line with their NDS chapter by 11 Feb
- NDCPT to discuss 2022 work-plan to NSC meeting on 14 Feb
- NDCPT to finalise 2022 workplan for NSC sign-off by 25 Feb.
- SM to refine the description of CNRS actions and NST members involved by 14 Jan
- GS to share the detailed table describing MOI actions with CL
- NDCPT to review chapters by the end of Jan
- WGL to update the draft by end of April
- All to let MB know if June 7-10 and June 13-17 would not be ok for them.
- NDCPT to propose a way to prepare high level summary of the chapters by end of Jan